



## National Portrait Collection • Nomination Guidelines

The National Portrait Collection (NPC) is a central part of our archival holdings at the Canadian Lesbian + Gay Archives (CLGA). We commission portraits to honour individuals who have made significant contributions to the growth of diverse, out and proud lesbian, gay, bisexual and trans (LGBT) communities in Canada.

The collection was established in 1998 with 25 original portraits, and coincided with our 25th anniversary. Since then, the collection has grown to 70 portraits of various mediums that include photography, oil and watercolour. The collection is regularly exhibited in our home in Toronto as well as at other venues across Canada, in celebration of all LGBT communities. We are committed to continuous expansion of the collection, thereby actively engaging in the creation of our own historical record.

We need your help to nominate people worthy of this recognition. ***Do you know of people who have made significant contributions to your LGBT community?***



**Canadian Lesbian  
+ Gay Archives**

34 Isabella Street  
Toronto, ON, M4Y 1N1  
(416) 777-2755  
[www.clga.ca](http://www.clga.ca)  
[info@clga.ca](mailto:info@clga.ca)

Mailing Address:  
P.O. Box 699, Station F  
50 Charles Street East  
Toronto, ON, M4Y 2N6

For more information on the  
National Portrait Collection:  
[www.clga.ca/npc](http://www.clga.ca/npc)  
[npc@clga.ca](mailto:npc@clga.ca)

Revised: February 2011

## Eligibility of Nominee

One person who

- is alive or deceased.
- is of any sexual orientation.
- is of any nationality.
- has made significant contributions to the growth of diverse, out and proud lesbian, gay, bisexual and trans communities in Canada.
- has made significant contributions on a local, regional and/or national level.

## Nomination Requirements

Any person or group can nominate one person by submitting a nomination package.

A nomination package must include:

- a completed nomination form
- materials that best support the case such as (but not limited to) newspaper and magazine articles, audio and visual records, personal testimonials, written letters of recommendations, and petitions. (Materials submitted will be amalgamated to the CLGA's holdings and not returned.)
- a \$25 nomination fee, by cheque or by credit card (This fee will be used for the maintenance and expansion of the National Portrait Collection.)

Nomination packages can be submitted in three ways:

- in person during public service hours to:  
34 Isabella Street  
Toronto ON
- or by mail to:  
P.O. Box 699, Station F  
50 Charles Street East  
Toronto, ON, M4Y 2N6
- or by email to:  
[npc@clga.ca](mailto:npc@clga.ca)  
(Submissions by email requires payment of fee by credit card.  
Cheques will not be accepted.)



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## Nomination and Induction Process

Submission Deadline: **AUGUST 1** of each year

1. Throughout the year, the general public are invited to submit a nomination package including the nomination form, materials supporting the nomination and the \$25 nomination fee.
2. In August, the National Portrait Collection Committee (NPC Committee) collects all nominations submitted on and prior to August 1st of each year and reviews all nominations for their eligibility.
3. The NPC Committee selects a jury.
4. The jury will give due consideration to all those individuals nominated and select nominee(s) to be inducted.
5. If possible, the NPC Committee will contact the nominee(s) to ascertain whether they would accept induction.
6. The NPC Committee will profile the inductee(s) in order to document their contributions to the community.
7. The NPC Committee will, after consulting the inductee(s), commission an artist to create a portrait.
8. The induction of the nominee(s) will take place at a public event hosted by the CLGA in the spring of the following year.



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## Nomination Form • 1 of 3 Pages

If the information exceeds the space allocated, please type on a separate page and attach. Fully complete this form and include with the nomination package.

### Nominee

First Name:

Last Name:

Address (number, street, city, province, postal code, if known):

Telephone No (if known):

Email Address (if known):

### Nominator(s)

First Name:

Last Name:

Address (number, street, city, province, postal code):

Telephone No:

Email Address:

### Reference 1

Name:

Telephone No:

Email Address:

### Reference 2

Name:

Telephone No:

Email Address:



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## Nomination Form • 2 of 3 Pages

### Reference 3

Name:  
Telephone No:  
Email Address:

### Reference 4

Name:  
Telephone No:  
Email Address:

### Reference 5

Name:  
Telephone No:  
Email Address:

### Description

Explain what significant contributions the nominee has made to the growth of diverse, out and proud lesbian, gay, bisexual and transgender communities in Canada.

*Please type your response on a separate page and attach to this form.*

Signature of Nominator(s)

Date:

By signing, you attest to the best of your knowledge that all information in the submitted nomination package is true. Falsification and incompleteness of any information and submitted material are basis for disqualification and ineligibility as a future nominator.



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## Nomination Form • 3 of 3 Pages

### Nomination Fee - \$25

Cheque

Please attach cheque payable to  
Canadian Lesbian + Gay Archives

OR

Credit Card (VISA, Mastercard or Diners Club)

Name on the Card:

Telephone No:

Full Address (number, street, city, province, postal code):

Credit Card Number:

Expiry Date:

Signature:

By signing above, the cardholder agrees to the payment of \$25.00 for the ongoing maintenance and expansion of the National Portrait Collection and to be bound by the terms of the cardholder agreement.

Thank you for your nomination!



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## **Background of the Canadian Lesbian + Gay Archives**

The Canadian Lesbian + Gay Archives (CLGA) is the second largest lesbian, gay, bisexual and trans (LGBT) archive in the world and is a leader within the global community of similar institutions. The CLGA aspires to be a significant resource and catalyst for those who strive for a future world where LGBT people are accepted, valued and celebrated.

Our aim is to highlight the pivotal moments of the Canadian queer movement, curating and maintaining collections on life in Canada. We capture the pulse of the community, using material on relevant people, organizations, issues, and events that have shaped Canadian queer culture.

We secure this material by arranging, recording, and storing it. We strongly believe in the significance of this process, because the preservation of history is crucial, equipping and preparing us for strides toward future progress.

The CLGA is driven by the passion of a group of volunteers who are determined to preserve queer history in Canada and beyond. With our 40th anniversary approaching, we are organized to continue this work—the preservation of queer heritage and history—long into the future.

It is our mandate to make this information available to the public for education and research. Over the years we have helped hundreds of people—students, artists, journalists, lawyers, filmmakers—working on various projects. The CLGA serves all who seek to discover LGBT communities' stories, in our ongoing struggle for understanding, acceptance and equality.